

IMPORTANT NOTICE TO PARENTS OF ALL STUDENTS ATTENDING POPLARVILLE SCHOOLS IN SY 2017-2018

Before **ANY** student will be assigned to a class or given a schedule for the 2017-2018 school year, the student's parent or legal guardian **MUST** verify residency in the Poplarville School District. Residency may be established in the following manner:

The parent or legal guardian **must** provide the school district with at least **two (2)** of the items numbered 1-6 below as verification of their address, except that any document with a post office box as an address will **NOT** be accepted. The two proofs must verify the EXACT same address as the student's primary residence and be current.

1. Filed Homestead Exemption Application form for the student's primary residence
2. Mortgage document or property deed for the student's primary residence (A bill is NOT an acceptable document. An acceptable document will contain the land description of the student's primary residence.)
3. Notarized apartment or home lease where the student resides
4. Utility bills (Water, Electricity, or Gas – NO PHONE BILLS) Bills must be dated within one month of verification of residency. A physical service address must be visible and within 30 days of registration. NO PO Box numbers will be accepted.
5. Current valid driver's license showing residence property address
6. Current valid automobile registration – Name and physical address must be valid – A car title is not a valid proof.

A notarized affidavit and/or an unscheduled personal visit by the school superintendent and/or designee may be used to establish a homeless situation. The notarized affidavit must be presented with 2 proofs of the residency from 1-6 above that verify the same address as the host resident.

The Poplarville School District will verify the residency of **ALL** students attending the Poplarville Schools for the 2017-2018 school year. Verification of Residency for all students will be held May 25<sup>th</sup> and 26<sup>th</sup>. Please read the procedures below for specific instructions.

***All required forms to be completed will be sent home with students on Thursday, May 11, 2017, for your convenience. Please complete all forms prior to registration.***

***Registration will take place at your child's 2017-2018 school on the following days:***

***Thursday, May 25, 2017- 10:00 a.m. – 6:00 p.m.***

***Friday, May 26, 2017- 8:00 a.m. – 2:00 p.m.***

Parents of new students to the district should call the child's school to schedule a registration appointment.  
***Waiting until the week before school begins to register may cause a delay in scheduling and/or homeroom assignment.***

***PLEASE NOTE: NO student will be assigned to a class or given a schedule until verification of residency is complete. ALL immunizations must be completed as well.***

More information will be posted on the Poplarville School District's website by May 1, 2017. Downloadable enrollment forms will also be available online after this date.

***No exceptions will be granted to this requirement of verification of residency.***